

**Meeting Minutes:** Communications, Engagement and Advocacy (CEA) Committee      **Date/Time:** Friday, September 8, 2023

**Location:** Board Room

**Start:** 12:00 p.m.

**End:** 12:47 p.m.

**Committee Members Present:** Tracie Newman - chair, Nikkie Gullickson (via phone), Greg Clark, Nyamal Dei, Robin Nelson

**Administrators/Staff Members Present:** Dr. Gandhi, AnnMarie Campbell

<b>Agenda Item</b>	<b>Discussion – Conclusion</b>	<b>Recommendations or Actions</b>
<b>Minutes</b>	The minutes of the June 27 meeting were reviewed. An error in the end time of the June 27 meeting was noted.	With the update of the meeting end time, the minutes were approved and will be posted on the Board section of the public website.
<b>FPS Town Hall Meetings</b>	Administration holds town hall meetings for staff members. In the past, a Board member has joined for each town hall. The first town hall of the 2023-24 school year will be held on September 11 at 4:30 p.m. via Microsoft Teams; Tara Brandner will be clarifying the state law on transgender students. Robin Nelson volunteered to be the Board member at the September 11 Town Hall. Future town halls will be held on November 6, February 5, and April 8. Discussion occurred. A future town hall, most likely November 6, will be on the inclement weather policy. It was suggested that Melissa Burkland be the Board member at the November 6 town hall as she is on the calendar committee. Discussion occurred on attendance rates of town halls and the continuation of the town halls. Consensus was reached to confirm the November 6 town hall attendee at the October committee meeting and continue brainstorming for future needs of the town halls.	Robin Nelson will be the Board member at the September 11 town hall. Melissa Burkland will be asked to attend the November 6 meeting.  Consensus was reached to confirm the November 6 town hall attendee at the October committee meeting and continue brainstorming for future needs of the town halls.
<b>GP-7 CEA Means</b>	GP-7 and the purpose and means of the Communications, Engagement and Advocacy Committee included in the policy were reviewed and discussed. Consensus was reached to add “and analyze” after “create” under Means, #1, in the policy. The change will be forwarded to the Governance Committee for placement on a Board agenda.	Consensus was reached to propose a change to #1 of the means for the CEA Committee in GP-7.
<b>CEA 2023-24 Goals</b>	Discussion occurred on possible goals of the committee for the 2023-24 school year. It was noted that the committee engaged with the Superintendent Student Luncheon group last year; the first meeting of the group this school year is September 26. Future meetings were noted to be held on December 5, February 6, and April 2. Greg Clark recommended following up on items discussed during the last school year, such as bias training, communicating after events that disrupt operations, etc.	
<b>Regular Meeting Day &amp; Time</b>	A standing meeting time was set for the second Friday of the month at noon. If there are not items for a meeting, the meeting will be cancelled. The next meeting will be held on October 13. Vice Chair Gullickson will lead the meeting as Chair Newman will be absent.	